

RESORT VILLAGE OF SUN VALLEY
MINUTES OF NOVEMBER 21, 2025, MEETING

A Regular Meeting of Council of the Resort Village of Sun Valley was held on Friday, November 21, 2025, in the Municipal Office Boardroom, 1410 Caribou St. W., Moose Jaw, Saskatchewan.

Present: Mayor – Shannon Pearce
Councillor – Duane Dale
Councillor - Robert Miller
Administrator – Melinda Huebner

Call to Order

Mayor Shannon Pearce called the meeting to order at 10:00 a.m.

No attendance for the public hearing took place. No written or verbal submissions were received in relation to amend Bylaw No. 4-17 known as the Zoning Bylaw.

Will proceed with the regular council meeting as scheduled.

77-2025 Minutes

Miller: That the minutes of the October 17, 2025 meeting be approved as circulated.

Carried

78-2025 Bylaw 2-2025 Zoning Bylaw Amendment

Miller: Bylaw 2-2025 being a Bylaw to amend the Zoning Bylaw was read for the second time.

Carried

79-2025 Bylaw 2-2025 Zoning Bylaw Amendment

Dale: Bylaw 2-2025 being a Bylaw to amend the Zoning Bylaw was read for the third time.

Carried

80-2025 Rescind Resolution

Miller: That the Council of the Resort Village of Sun Valley rescind resolution #73-2025.

Carried

81-2025 Canada Community Building Fund - IIP Project

Dale: That the Council of the Resort Village of Sun Valley approve the IIP project allocation for 2024-2029 under the Canada Community Building Fund (CCBF) to the micro sealing of Tatanka Drive in the amount of \$48,435.90.

Carried

82-2025 Board of Revision

Miller: That pursuant to Subsection 220(1) of *The Municipalities Act*, the Resort Village of Sun Valley appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick

Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

83-2025 Board of Revision – Secretary

Dale: That pursuant to Subsection 221(1) of *The Municipalities Act*, the Resort Village of Sun Valley appoints Nicole Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

84-2025 Development Appeals Board

Miller: That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the Resort Village of Sun Valley appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026 remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadovorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Thiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatzky, Mike Meleca, Hany Amin, Kimberley Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

85-2025 Development Appeals Board – Secretary

Miller: That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the Resort Village of Sun Valley appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

86-2025 Declaration of Eligibility

Miller: The Council of the Resort Village of Sun Valley confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 audited financial statement to the Ministry of Government Relations;

- The municipality does not run a Municipal Waterworks System;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required, and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

87-2025 Audit

Dale: That the Council of the Resort Village of Sun Valley approve Dudley and Company to perform the financial audit for 2025.

Carried

88-2025 Bills and Accounts for Approval

Miller: That the accounts as listed on the "Accounts for Approval" as attached hereto and forming a part of these minutes be now approved by Council for payment including cheque numbers 3511 to 3521 and electronic banking payment numbers 102025 and 112025 totalling \$232,280.81.

Carried

89-2025 Next Meeting

Dale: That the next council meeting be scheduled for Thursday, December 18, 2025, commencing at 10:00 a.m. at the municipal office in Moose Jaw.

Carried

90-2025 Adjourn

Miller: That the meeting be adjourned at 10:53 a.m.

Carried

MAYOR

ADMINISTRATOR