

RESORT VILLAGE OF SUN VALLEY  
MINUTES OF DECEMBER 18, 2025, MEETING

A Regular Meeting of Council of the Resort Village of Sun Valley was held on Thursday, December 18, 2025, in the Municipal Office Boardroom, 1410 Caribou St. W., Moose Jaw, Saskatchewan.

Present: Mayor – Shannon Pearce  
Councillor – Duane Dale  
Councillor - Robert Miller  
Administrator – Melinda Huebner

Call to Order

Mayor Shannon Pearce called the meeting to order at 9:59 a.m.

91-2025 Minutes

Miller: That the minutes of the November 21, 2025 meeting be approved as circulated.

Carried

92-2025 SUMA

Dale: That the Resort Village of Sun Valley pay the 2026 SUMA membership fee in the amount of \$775.66.

Carried

93-2025 Administrator

Miller: That Melinda Huebner be appointed as Administrator for the Resort Village of Sun Valley for 2026.

Carried

94-2025 Assessor

Dale: That Melinda Huebner be appointed as Assessor for the Resort Village of Sun Valley for 2026.

Carried

95-2025 Deputy Mayor

Miller: That the Deputy Mayor schedule for 2026 be as follows: Councillor Miller – January to June; Councillor Dale – July to December.

Carried

96-2025 Building Inspector

Dale: That Council authorizes the appointment of Construction Code Authority of Saskatchewan as the official building officials for the Resort Village of Sun Valley for 2026.

Carried

97-2025 Returning Officer

Miller: That Melinda Huebner be appointed as the Returning Officer for the Resort Village of Sun Valley.

Carried

98-2025 Pest Control

Dale: That John Pogorzelec be appointed as the Pest Control Officer for the Resort Village of Sun Valley for 2026.

Carried

A copy of the Bylaw was circulated to all members of Council.

99-2025 Bylaw 3-2025, ATV Bylaw

Dale: Bylaw 3-2025, ATV Bylaw was read for the first time.

Carried

100-2025 Bylaw 3-2025, ATV Bylaw

Miller: Bylaw 3-2025. ATV Bylaw was read for the second time.

Carried

101-2025 Bylaw 3-2025, ATV Bylaw

Dale: Bylaw 3-2025, ATV Bylaw be given all three readings at this meeting and passed unanimously.

Carried

Shannon Pearce left the meeting at 10:29 am.

102-2025 Building Permit Application

Dale: That the building permit application be approved for Lot 8, Block 5, Plan EX1590 for the construction of a shed as applied for.

Carried

Shannon Pearce re-entered the meeting at 10:31 am.

103-2025 Bills and Accounts for Approval

Miller: That the accounts as listed on the "Accounts for Approval" as attached hereto and forming a part of these minutes be now approved by Council for payment including cheque numbers 3522 to 3531 and electronic banking payment numbers 112025 and 122025 totalling \$19,439.97.

Carried

104-2025 Legal

Dale: That Council hire Grayson & Co. to represent the Village to deal with encroachments on road allowance.

Carried

105-2025 Next Meeting

Miller: That the next council meeting be scheduled for Friday, January 16, 2026, commencing at 10:00 a.m. at the municipal office in Moose Jaw.

Carried

106-2025 Adjourn

Dale: That the meeting be adjourned at 10:41 a.m.

Carried

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MAYOR

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ADMINISTRATOR

